



**TOWN OF LOS GATOS
TOWN COUNCIL MEETING
SEPTEMBER 05, 2017
110 EAST MAIN STREET
LOS GATOS, CA**

*Marico Sayoc, Mayor
Rob Rennie, Vice Mayor
Marcia Jensen, Council Member
Steven Leonardis, Council Member
Barbara Spector, Council Member*

PARTICIPATION IN THE PUBLIC PROCESS

The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item on the agenda, please complete a “speaker’s card” located on the back of the chamber benches and return it to the Clerk Administrator. If you wish to speak to an item NOT on the agenda, you may do so during the “verbal communications” period. The time allocated to speakers may change to better facilitate the Town Council meeting

The purpose of the Town Council meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Town of Los Gatos asks that you follow the Town’s meeting guidelines while attending Town Council meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and in the Town Code. Disruptive conduct is not tolerated, including but not limited to: addressing the Town Council without first being recognized; interrupting speakers, Town Council or Town staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

Deadlines for Public Comment and Presentations are as follows:

- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email, to the Clerk’s Office no later than 3:00 p.m. on the day of the Council meeting.
- Persons wishing to submit written comments to be included in the materials provided to Town Council must provide the comments as follows:
 - For inclusion in the regular packet: by 11:00 a.m. the Thursday before the Council meeting
 - For inclusion in any Addendum: by 11:00 a.m. the Monday before the Council meeting
 - For inclusion in any Desk Item: by 11:00 a.m. on the day of the Council Meeting

***Town Council Meetings Broadcast Live on KCAT, Channel 15 (on Comcast) on the 1st and 3rd Tuesdays at 7:00 p.m.
Rebroadcast of Town Council Meetings on the 2nd and 4th Mondays at 7:00 p.m.
Live & Archived Council Meetings can be viewed by going to:
www.losgatosca.gov/Councilvideos***

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]

**TOWN OF LOS GATOS
TOWN COUNCIL MEETING
SEPTEMBER 05, 2017**

7:00 PM

MEETING CALLED TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Sharaniya Balasingam, Fisher Middle School

CLOSED SESSION REPORT

COUNCIL/TOWN MANAGER REPORTS

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION) *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Any member of the Council or public may request to have an item removed from the Consent Calendar for comment and action. Unless there are separate discussions and/or actions requested by Council, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously.)*

1. Approve Closed Session Meeting minutes of August 15, 2017
[Staff Report](#)

2. Approve Council Meeting minutes of August 15, 2017
[Staff Report](#)

3. Annexation Application AN17-002. Project Location: 15215 Shannon Road. Property Owner/Applicant: Fred Sahadi. Adopt a resolution making determinations and approving the reorganization of territory designated as Shannon Road No. 28, approximately 12.95 acres on property pre-zoned HR-2½:PD. APN 537-25-002.
[Staff Report](#)
[Attachment 1 - Location Map](#)
[Attachment 2 - Resolution](#)
[Attachment 2 - Exhibits A and B](#)

4. Annexation Application AN17-004. Project Location: 16666 Topping Way. Property Owner/Applicant: Arthur Lin. Adopt a resolution making determinations and approving the reorganization of territory designated as Topping Way No. 7, approximately 0.33 acre property pre-zoned R-1:8. APN 532-09-018.
[Staff Report](#)
[Attachment 1 - Location Map](#)
[Attachment 2 - Resolution](#)
[Attachment 2 - Exhibits A and B](#)

5. Annexation Application AN17-005. Project Location: 16457 Englewood Avenue. Property Owner: Clayton Wayman. Applicant: Eric Beckstrom. Adopt a resolution making determinations and approving the reorganization of territory designated as Englewood Avenue No. 11, approximately 0.47 acre property pre-zoned R-1:20. APN 532-05-014.
[Staff Report](#)
[Attachment 1 - Location Map](#)
[Attachment 2 - Resolution](#)
[Attachment 2 -Exhibit A and B](#)

6. Annexation Application AN17-006. Project Location: 16400 Hilow Road. Property Owner/Applicant: Jason Halladay. Consider adopting a resolution to set a date for consideration of reorganization of an uninhabited area designated as Hilow Road No. 8, an approximately 0.27 acre parcel pre-zoned R-1:8. APN 532-04-079.
[Staff Report](#)
[Attachment 1 - Location Map](#)
[Attachment 2 - Resolution](#)
[Attachment 2 -Exhibits A & B](#)

7. Authorize the Town Manager to execute a Certificate of Acceptance and Notice of Completion accepting the work of FBD Vanguard Construction, Inc. and authorize recording by the Clerk Administrator for PPW Job Number 411-811-0003 – Almond Grove Street Reconstruction Project Phase I
[Staff Report](#)
[Attachment 1 - Certificate of Acceptance and Notice of Completion](#)

8. Authorize the Town Manager to enter into an agreement with Zag Technical Services for Windows consulting services
[Staff Report](#)
[Attachment 1 - Agreement for ZAG Tech 08-14-17](#)
[Attachment 1 - \(Exhibit A\) ZAG Dollar Cost Bid](#)

9. Approve an amendment to the Classification Plan adding the new classification of Senior Administrative Analyst
[Staff Report](#)
[Attachment 1 - Salary Schedule](#)

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Town Council on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Mayor, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

PUBLIC HEARINGS *(Applicants/Appellants and their representatives may be allotted up to a total of ten minutes maximum for opening statements. Members of the public may be allotted up to three minutes to comment on any public hearing item. Applicants/Appellants and their representatives may be allotted up to a total of five minutes maximum for closing statements. Items requested/recommended for continuance are subject to Council's consent at the meeting.)*

10. Introduce an ordinance amending Chapter 6 of the Town Code establishing an expedited, streamlined permitting process for Electric Vehicle Charging Stations, as required by Government Code Section 65850.07.
[Staff Report](#)
[Attachment 1 - Draft Ordinance](#)

11. 341 Bella Vista Avenue - Architecture and Site Application S-12-103, Subdivision Application M-12-008, and Negative Declaration ND-16-001. Property Owner/Applicant/Appellant: Jake Peters and Dan Ross. Consider an appeal of a Planning Commission decision denying a request to construct a single-family residence on property zoned R-1:8. APN's 529-23-015 and 52-23-016. (ITEM #11 CONTINUED FROM DECEMBER 6, 2016, JUNE 6, 2017 AND AUGUST 15, 2017 - The Staff Reports and Attachments for the previous meetings can be found on our website under the December 6, 2016, June 6, 2017 and August 15, 2017 Meetings of the Town Council Agenda.)
[Staff Report](#)
[Attachment 30 - Public Comment received between 11:01 a.m. August 10, 2017 and 11:00 a.m. August 31, 2017](#)
[Desk Item](#)
[Attachment 31 - Public Comment received between 11:01 a.m. August 31, 2017 and 11:00 a.m. September 5, 2017](#)

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

12. Summer Weekend Traffic
 - a. Accept the status report on the Town's efforts to address summer weekend traffic;
 - b. Continue the data collection and temporary closure of South Santa Cruz Avenue at Wood Road next summer with modifications; and
 - c. Begin to test the reclassification of certain Town roadways from Neighborhood Collector to Neighborhood Streets and use the results in the next General Plan update.
[Staff Report](#)
[Attachment 1 - LG Street Classification](#)
[Attachment 2 - LGMSPD Beat Map](#)
[Attachment 3 - SCCFD Battalion Tables](#)
[Attachment 4 - SCCFD Staffing Modes](#)
[Attachment 5 - 2016 Business Survey](#)
[Attachment 6 - Public Comments received through 11am August 31, 2017](#)
[Desk Item](#)
[Attachment 7 - Public Comments received from 1101 am Thursday August 31 through 1100 am September 5 2017](#)

13. With the Town's recent designation as a World Health Organization Age-Friendly City, affirm and prioritize the four goals identified by the Town Council appointed Age-friendly Task Force.
[Staff Report](#)
[Attachment 1 - Town of Los Gatos WHO Age-Friendly Application](#)
[Attachment 2 - WHO Age-Friendly Designation Letter](#)
[Attachment 3 - Community and Senior Services Age-Friendly Goals Information](#)

PUBLIC HEARINGS *(Applicants/Appellants and their representatives may be allotted up to a total of ten minutes maximum for opening statements. Members of the public may be allotted up to three minutes to comment on any public hearing item. Applicants/Appellants and their representatives may*

be allotted up to a total of five minutes maximum for closing statements. Items requested/recommended for continuance are subject to Council's consent at the meeting.)

14. Town Code Amendment Application A-17-001. Consider amendments to Chapter 29 (Zoning Regulations) of the Town Code regarding Cellars. Project Location: Town wide. Applicant: Town of Los Gatos.

Staff Report

Attachment 1 - May 24, 2017 Planning Commission Staff Report and Exhibits 1-13

Attachment 2 - May 24, 2017 Planning Commission Addendum and Exhibits 14-15

Attachment 3 - May 24, 2017 Planning Commission Verbatim Minutes

Attachment 4 - June 28, 2017 Planning Commission Staff Report and Exhibit 16

Attachment 5 - June 28, 2017 Desk Item and Exhibit 17

Attachment 6 - June 28, 2017 Planning Commission Verbatim Minutes

Attachment 7 - Existing and Proposed Below Square Footage Diagram

Attachment 8 - Draft Resolution Rescinding Resolution 2002-167

Attachment 8 - Exhibit A [Resolution 2002-167]

Attachment 9 - Draft Ordinance Amending Town Code Chapter 29

Attachment 10 - Public Comment received between 11:01 a.m., June 28, 2017 and 11:00 a.m., August 31, 2017

Desk Item

Attachment 11 - Public Comments received between 11:01 a.m., Thursday, August 31, 2017 and 11:00 a.m., Tuesday, September 5, 2017

ADJOURNMENT *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time)*

Writings related to an item on the Town Council meeting agenda distributed to members of the Council within 72 hours of the meeting are available for public inspection at the front desk of the Los Gatos Town Library, located at 100 Villa Avenue, and are also available for review on the official Town of Los Gatos website. Copies of desk items distributed to members of the Council at the meeting are available for review in the Town Council Chambers

Note: The Town of Los Gatos has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a decision of the Town Council must be brought within 90 days after the decision is announced unless a shorter time is required by State or Federal law.